

Drumright Public Schools

Middle/High School Student Parent Handbook

2022-2023



DPS Directory

Drumright Administration 918-352-2492

Drumright High School 918-352-2152

Cooper Middle School 918-352-2318

Bradley Elementary School 918-352-9519

Administration

Superintendent of Schools Ms. Angela Avila
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Drumright High School Mr. Gary Riley
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Bradley Elementary School Principal Mrs. Tara Osterhout
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District Athletic Director Mr. Jason Bray
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Board of Education

President Mr. Don Kirkland
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Member Mrs. Alicia Richardson
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Member Mr. Chris Reinke
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Member Open

The basic purpose of public school is to educate all who walk through our doors. We believe at Drumright Public Schools that it is our responsibility to create an environment that is conducive to learning. We seek to provide our students with experiences inside and outside the classroom that will help them become college and/or career ready as well as to help them gain the skills needed to be a productive citizen of the community.

Nondiscrimination

No person shall be unlawfully subjected to discrimination in, excluded from participation in, or denied the benefits of any educational program, extracurricular activity, or employment. Drumright Public Schools does not discriminate on the basis of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability veteran status, sexual orientation, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. All complaints and inquiries regarding the non-discrimination policies must follow the complaint and/or grievance procedures described in Policy Bi-Civil Rights. (Policy AB)

Students Safety

Safety awareness and the prevention of accidents are important goals in our schools. Below are a few tips to keep students safe:

- Students should not arrive at school until supervision is available. Doors will open at 7:50 AM.
- Students must leave the school grounds promptly after school or be with a designated adult in a school sponsored activity. Normal adult supervision ends at 3:40 PM.
- Walk on the left side of the road facing oncoming traffic.
- Do not approach or enter strange vehicles. If a student is asked to enter an unknown vehicle, please report it to the school immediately.
- Look both ways before crossing a street.
- Be considerate of others, particularly smaller children.
- Remain on school grounds while school is in session.
- Report any safety concerns to the school as soon as possible.

Emergency Care

Please provide Current contact information to the school office to ensure that the school is able to contact a parent/guardian in the event of an urgent situation. If contact information changes, inform the school office immediately. The school should have multiple contact phone numbers and contacts for every student. If an emergency arises, the nurse or designated person will provide immediate first aid. A parent/guardian will be contacted. An ambulance will be called if immediate medical attention is needed. Expenses for emergency care will be the responsibility of the parent/guardian.

Student Insurance

Drumright Public Schools does not provide student insurance. Parents/Guardians are responsible for providing students with health or accident insurance.

Emergency Drills/Emergency Response and Crisis Management

Each school will practice emergency drills regularly including Fire Evacuation, Inclement Weather Drills, Security Drills, Active Shooter, and Bus Evacuation Drills. The school district works with the City of Drumright and other security agencies to develop each school's Emergency Operations Plan. In the event that a school campus must be evacuated, students will be taken to an alternate location. Phone calls, text messages, emails, and possibly social media notices may be utilized with instructions. The situation will dictate the proper approach to keep students safe. **Please remember that securing the**

situation and providing for the safety of our students will take priority! Parent notification will occur as the situation allows.

Gun Free Schools

Any student who uses or possesses a firearm at school, at any school-sponsored event, school owned property or upon school property including school owned transportation may be removed from school for at least **one full calendar year**. Firearms are defined in **Title 18 U.S.C., Section 921**.

- Any weapon which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
- The frame or receiver of any such weapon;
- Any firearm muffler or firearm silencer;
- Any destructive device, including any explosive, incendiary or poison gas, bomb, grenade, or rocket, having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one quarter ounce, mine or any device similar to the above.

All firearms or weapons will be confiscated and released only to proper legal authorities.

Laser pens and pointers may not be used on district property or while attending school sponsored activities.

Child Abuse

Oklahoma state law requires teachers, nurses, and other personnel to report any suspected case of physical abuse or neglect of a child. The law also grants immunity from any civil or criminal liability to any person who in good faith makes such a report.

School Cancellation

In the event of inclement weather or other unforeseen reason, the Superintendent will notify the public via the news media, school website, and the mass notification system.

Supervision

For safety purposes, surveillance video or audio equipment may be used to monitor student behavior at school, on buses and in common areas on campus and at school activities. Adult supervision of students is required.

Physical Contact

Occasionally, school employees may make necessary physical contact with students in incidences such as: administering first aid, breaking up fights, addressing emergencies, developing physical skills through coach, employing passive restraint to behaviorally disruptive students to protect others from harm, and other actions deemed necessary to gain control of a situation. It is the goal to use as little physical contact as necessary.

Anti- Bullying/Harassment Act

Bradley Elementary is committed to providing all students, teachers and staff with a safe and supportive school environment. All members of the school environment are expected to treat each other with respect and dignity. As required by the OK Statute Section 14-100.3 of Title 70, commonly known as the anti-bullying act, Bradley Elementary shall oppose and prohibit, without qualification, harassment/bullying based on race, color, religion (creed), national origin, marital status, sex, sexual orientation, or disability at school, or elsewhere that effects school, school activities, or while riding in school transportation.

Harassment/bullying that offends, defames, or belittles an individual can include any unwelcome verbal or written comment, physical conduct, or electronic communication (email, cell phone, text messaging). Such conduct includes, but is not limited to, unsolicited derogatory remarks, jokes, demeaning comments or behavior, slurs, mimicking, name calling, graffiti, innuendo, gestures, physical contact, stalking, threatening, extorting, or circulation of written material/pictures, or electronic communication (email, texting, etc).

Reports of harassment/bullying should be made to school personnel or the principal. School personnel who witness harassment, or have incidents reported to them, shall take prompt and appropriate action to stop the harassment and inform the principal. The principal will investigate the report, whether oral or written, and those found to have violated the policy shall be subject to action including, but not limited to, warning, remedial training, education/counseling, detention, in school detention, or suspension from school.

It shall be a separate and distinct violation of this policy for one to retaliate against any person who reports alleged harassment, or against anyone who testifies, assists, or participates in an investigation, proceeding, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal. Or harassment and may be resolved through the same procedure as harassment.

Minimizing School Effects of Off-Campus Conduct: Disciplinary action may be taken if conduct occurring off campus and not involving a school activity if the misconduct has an adverse impact upon the school.

School Property

Students are responsible for the proper use and care of school property such as textbooks, library books, desks, and equipment. The parent/guardian is responsible for the replacement or repair of damaged school property. School officials may conduct regular or random searches of lockers and their contents at any time for safety reasons.

School Visitors

All visitors report directly to the school office upon arrival at the school building. All people entering the school building will be asked for identification. A visitor's badge will be issued and must be visible on the person while on school property. Visitors who are not authorized to be on school property on a daily basis including suspended students or students from other schools are trespassing unless they have been cleared through the office. Students not enrolled in Drumright Public Schools are not permitted to visit classrooms during the academic day.

Student Pick-Up/Early Release

Students are released during school hours only to authorized persons as determined by the parent/guardian in school records. Identification will be required of all persons picking up a student. Early pick up on students should be for emergencies and medical appointments. Early pick up daily is not permitted. Attendance is a major element in student academic success and taken seriously.

Student-Driven Vehicles

High School students may have the privilege of driving cars or motorcycles to school once they have provided a copy of the student driver's license, proof of insurance, and purchased a parking permit. The parking permit must be displayed in the vehicle at all times on school grounds. Students are responsible

for knowing and following rules and regulations. **Failure to follow rules or regulations may result in a loss of driving privileges and the ability to park a vehicle on school grounds.**

Parking is allowed in designated areas only. Small Children attend school across the street from the high school. Speeding, reckless driving, or playing around with a vehicle will not be permitted.

The school has the authority to conduct routine patrols. When school authority has a reasonable suspicion that illegal or unauthorized materials may be in the vehicle, the school may inspect the interior of student driven vehicles parked on school property. Patrols and inspections may be conducted at any time without notice, consent or a search warrant.

Acceptable Use Policy (AUP)

School district computers, equipment, and software are intended for administrative, educational, and research purposes only and shall be used only in accordance with Administrative Regulations. Acceptable uses of District's computers and the Internet are activities which support learning and teaching or which promote District's mission and goals.

ATTENDANCE

Absences

Attendance is a major indicator of student success. Frequent absences from academic instruction harm the learning process. Students must be in attendance daily to receive the full benefit of their education.

Students may miss a **maximum of 8 days each semester**, fall and spring, and still receive credit. Missing the maximum will statistically negatively impact student performances.

Excused absences include:

- Documented medical absences
- Bereavement
- Serious illness/emergency in the immediate family
- School bus issue or school related complications

Unexcused absences include:

- Trips
- Traffic/Car Trouble
- Waking up late
- Repeated absences will result in a parent conference with school personnel to determine a plan of action.

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Activity Absences: The Oklahoma Secondary Schools Activity Association (OSSAA) provides for 10 activity absences per year to students involved in school activities to attend competitions, etc. If a student is involved in multiple activities and will exceed the 10 allowable absences, the student may appeal to the principal for an additional 5 absences. Academic performance will be reviewed in determining whether to grant the additional 5 absences. A 3.0 Grade Point Average is required. School personnel will monitor activity absences.

Disciplinary Suspension Absences

Absences due to out-of-school suspension will be coded as such. An education plan will be created and it is the responsibility of the suspended student to complete the education plan provided by the school. Students will receive full credit for all work completed as part of the education plan and will not be penalized for missing in-class credit opportunities.

Tardies: Students are to be in class on time. Students who enter the classroom after the official start time of class are tardy. **3 tardies in a class count as an absence.** Excessive tardies will require a parent conference with school personnel to address the issue.

Truancy: Oklahoma school law holds the parent/guardian responsible for a student's attendance in school. A student is considered truant when absent from school without the consent of the school or parent. Parents/Guardians may be fined by law enforcement for failing to send a child to school. **Driving privileges may be revoked for students with more than 8 absences per semester.**

Make-Up Work

School work, including exams missed due to an excused absence will be made up and full credit given. It is the student's responsibility to ask a teacher for missed work. Class work missed due to an absence must be made up within 3 days of returning to class. The school administrator may authorize additional time if extenuating circumstances warrant such action. No grades will appear during the make-up time period or until the work has been submitted. Failure to turn in make-up work will be reflected in the grade after the 3 day period or additional time provided.

Dress Code

There is a correlation between the quality of a student's performance, conduct, and appearance. All students are expected to be groomed and dressed appropriately. Grooming and dress must not create a distraction or interfere with the educational process. The dress code shall be enforced at school and school functions.

Principals, in conjunction with sponsors, coaches, or other persons in charge of extracurricular activities, may regulate dress and grooming of students who participate in a particular activity if the principal reasonably believes that the student's dress or grooming creates a hazard, or may prevent, interfere with, or adversely affect the purpose, direction or effort required for the activity to achieve its goals. Clothing normally worn when participating in a school sponsored activity may be worn to school when approved by the sponsor, coach and administration.

- Shirts, blouses, and dresses must completely cover the abdomen, back and shoulders, cover the waistband of pants, and show no midriff.
- Pants should fasten at the waist.
- Skirts, dresses, or shorts should extend to the end of the student's fingertips with arms naturally at the side.
- Tights and leggings may be worn under clothing such as a skirt, but are not considered pants.
- Short shoes, min-skirts, and spandex are inappropriate.
- Vulgar language, vulgar images, alcohol or drug related images or sayings, or illegal activities may not be portrayed on clothing worn to school or school activities.
- Head apparel should not be worn in the building. Exceptions will be made for religious or medical reasons and special allowances may be made for school wide programs or activities.

Drumright Public Schools encourages individuality for students. If attire is questionable, the principal will make the final determination of appropriateness. Students will be asked to change clothes. Repeated infractions will lead to disciplinary action.

Academics

Drumright Public Schools is committed to providing academic opportunities for all students.

Enrollment paperwork must be complete before a child may attend class. Information required:

- Information sheet/emergency contacts
- Immunization record
- Copy of original birth certificate
- Medical release form/TEAM Clinic information (if desired)
- Proof of residency
- Breakfast/lunch forms
- Acceptable use policy
- Federal forms (including home language survey)
- Transportation Forms
- Transfer students must complete and have approved transfer documents

A child must be four (4) years old on or before September 1 in order to enroll in the early childhood program.

A child must be five (5) years old on or before September 1 in order to enroll in the kindergarten program.

All students who have not completed the twelfth (12) grade shall be eligible to attend school until they reach twenty-one (21) years of age on or before September 1 of the school year in which enrollment is sought.

Oklahoma State law requires minor children to have or be in the process of receiving immunizations. If a child cannot be immunized due to medical or religious reasons, appropriate documentation is required from a physician or presenting a certificate of exemption. (Policy EB)

Gifted and Talented Education is offered to develop creative and critical thinking through academic and artistic endeavors. This is offered by enhancing classroom activities, academic competitions, artistic competitions as well as expanded curriculum.

Special Education services are available to students to promote student success. Drumright Public Schools have a comprehensive child identification district plan to identify, locate and evaluate those children with disabilities, birth through age 21 who are in need of special education and related services.

Section 504 Plans are available to students whom have an impairment not served through an IEP.

Alternative Education options are available as needed.

The **Guidance Program** (school counselors) assists students with making appropriate personal, educational and vocational decisions.

The **Native American Student Services** office assists Native American students with cultural and academic needs.

Homeless Students are defined as those that lack a fixed, regular, and adequate nighttime residence, a situation addressed under the McKinney-Vento Act to ensure educational equity and success for students experiencing homelessness. The district homeless liaison, Jessica Spracklen, can be reached at Drumright High School. Further information can be found in district policy EB.

The **grading system** is designed to promote continuous evaluation of student performance, communicate student progress, and celebrate student success. Grades and grading practices shall be administered in an equitable and consistent manner. Evaluation of students is based upon the mastery of knowledge and skills of academic standards and may consist of classroom performance, homework, quizzes, exams and other required activities or projects. Parents/guardians may have access to student grades through the online system.

All students must enroll in a full school day schedule which may include concurrent enrollment in a college course, Career Tech courses, or online courses. Students are required to take the college preparatory curriculum unless parents approve taking the core curriculum. **It is strongly advised that students enroll in the college preparatory curriculum.**

Student Records

New student records will be requested at the point of enrollment or the start of the school year. The Family Education Rights and Privacy Act (FERPA) provides the following rights to parents and students 18 years of age:

- The right to inspect and review the student’s educational record.
- The right to exercise a limited control over other people’s access to the student’s educational record.
- The right to seek to correct the student’s record, in a hearing if necessary.
- The right to report violations of FERPA rights and procedures.

Military Recruiters are entitled, upon request, to receive the name, address, and telephone listing of secondary students served by the District, unless the parent of such student (or secondary student who has reached the age of 18) has submitted a written request to the District to opt out of such disclosure. Under ESEA, the District must provide military recruiters with the same access to secondary students as is provided generally to institutions of higher education or to prospective employers of those students.

Academic Honesty

Plagiarism is the unacknowledged inclusion of someone else’s words, ideas, or data as one’s own work.

Cheating is intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. Examples of cheating include but are not exclusive to:

- Copying from another student’s test paper, assignment or project.
- Allowing another student to copy from a test, assignment or project.
- Using materials without permission during a test.

Student plagiarism or cheating is subject to disciplinary action.

Grading System

(High School Credit Courses Only)

Letter	Range	Regular Course	Pre-AP Course	AP Course
A	90-100	4.0	4.5	5.0

B	80-89	3.0	3.5	4.0
C	70-79	2.0	2.5	3.0
D	60-69	1.0	1.5	2.0
F	59 and below	0	0	0
S (Satisfactory)	70-100	NA	NA	NA
N (Needs to Improve)	60-69	NA	NA	NA
I (Is Improving)	59 and below	NA	NA	NA

Academic progress reports will be sent home quarterly.

Eligibility

Students must maintain eligibility to represent their school and participate in a competitive or noncompetitive activity. All OSSAA sanctioned activities require students to be eligible according to the guidelines set. Drumright Public Schools may impose eligibility requirements to non-sanctioned school events.

Concurrent Enrollment

This program is for high school juniors and seniors that meet academic requirements to enroll concurrently in Drumright High School and a college or university in the Oklahoma State System of Higher Education. Information may be obtained from the school counselor.

Central Technology Center/Career Tech

This program is available to sophomores, juniors and seniors that meet academic requirements to enroll in Drumright High School and Central Technology Center. Information may be obtained from the school counselor.

Online Courses

Drumright Public Schools offers online courses for students that may need credit recovery or need to take a course not offered in the traditional curriculum.

Promotion/Retention

It is the intent of DPS to place students in the most appropriate educational level based upon documentable evidence of the student’s ability, level of academic achievement, and social and emotional characteristics. Typically, students spend one academic year per grade level. When a student is unable to perform at a level consistent with their ability or due to excessive absences, a student may be retained. Retention will be a measure of last resort.

A retention committee will meet concerning promotion to the next grade level each April. The committee will consist of a classroom teacher, counselor, building principal and any additional personnel assigned by the principal. The criteria to be considered will include attendance, testing, assignments, and maturity level of the student. The full policy language may be found in policy (ED) at the school office or administration offices.

Oklahoma Promise

Application Requirements

To enroll in the Oklahoma's Promise program, the student must be:

- An Oklahoma resident;
- Enrolled in the eight, ninth, or 10th grade in an Oklahoma high school (homeschool students must be age 13, 14 or 15);
- A student whose parents earn \$55,000 or less per year.

Special income provisions may apply to:

- Children adopted from certain court-ordered custody and children in the custody of court-appointed legal guardians.
- Families receiving Social Security disability and death benefits.

Applications must be:

- Completed during the school year in the student's eight, ninth or tenth-grade year (for homeschool students, the application must be completed while the student is 13, 14, or 15) and
- Witnessed by the student's parent(s) or legal guardian(s) who also agree to help the student comply with Oklahoma's Promise requirements.

**In addition, the federal adjusted gross income (AGI) of the student's parents (or the income of the student if the student is officially determined to be financially independent of their parents) may not exceed \$100,000 at the time the student begins college and prior to receiving the scholarship. Beginning in the 2018-19 academic year, this income limit will be applied each year the student is enrolled in postsecondary education.*

Required High School Courses

Students **must** take the following high school coursework to meet Oklahom’s Promise program requirements

Units	Courses
4	English (grammar, composition, literature; courses should include an integrated writing component)
3	Lab Science (biology, chemistry, physics or any lab science certified by the school district; general science with or without a lab may not be used to meet this requirement)
3	Mathematics (Algebra I, Algebra II, geometry, trigonometry, math analysis, pre-calculus, statistics and probability [must have geometry and Algebra II], calculus, Advanced Placement [AP] statistics)
3	History and citizenship skills (including one unit of American history and two additional units from the subjects of history, economics, geography, government, non-Western culture)
2	Foreign or non-English language (two years of the same language) Or Computer technology (two units in programming, hardware and business computer applications, such as word processing databases, spreadsheets and graphics, will qualify; keyboarding or typing classes do not qualify) (1 foreign language and 1 computer course will not meet this requirement)
1	Additional unit of subjects listed above
1	Fine arts (music, art, drama) or Speech
17	Total units

Individual Career and Academic Planning (ICAP)

Beginning with the 2019-2020 school year forward, every student entering the 9th grade will be required to complete the ICAP process to receive a diploma. The ICAP will establish personalized academic and career goals and explore post-secondary opportunities.

Graduation

See the appendix for applicable graduation requirements as determined at the time of printing.

School Time Schedule

MS/HS Bell Schedule 2022-2023

Breakfast	8:05-8:25	(20 min)
1st hour	8:30-9:25	(55 min)
2nd hour	9:30-10:20	(50 min)
3rd hour	10:25-11:15	(50 min)

Lunch	11:20-11:50	(30 min)
4th hour	11:55-12:45	(50 min)
5th hour	12:50-1:40	(50 min)
6th hour	1:45-2:35	(50 min)
7th hour	2:40-3:30	(50 min)
Teacher Contract 8:05-3:40		

Extracurricular/Co-Curricular Student Opportunities

Agriculture Education

The Agriculture program in DPS is open to middle and high school students with opportunities for elementary school students. Involvement in an agricultural program promotes responsibility and future opportunities for our students. Participation in agricultural education is encouraged and promoted.

4H for elementary and middle school students
 Ag/FFA for high school: show animals/welding/leadership

Athletics

Athletics are an important part of a healthy student. Participation in athletics and exercise is encouraged and promoted.

The athletic department offers the following opportunities:

Fall:	Cross-Country, Fastpitch Softball, Football
Winter:	Basketball
Spring:	Track, Baseball, Soccer
Yearly:	Cheerleading, Physical Education Courses

Arts

Involvement in the arts is proven to improve academic performance. Participation in the arts is encouraged and promoted.

Artistic opportunities offered:

Visual Art
 Vocal Music
 Band

Clubs

Special interest clubs are excellent ways for students to interact and continue the learning process.

Parents/Guardians

Parents/guardians are critical partners in the education of our children. Parents/guardians are encouraged to get involved in school activities and student learning. Please consider volunteering and joining the Parent Teacher Organization. Volunteer forms are available at the schools.

Parent/guardian contact information is vital to the school. Please keep your information updated so that the school can readily contact you.

Parent - teacher conferences are held twice a year. Parents are encouraged to speak to teachers at any time that you have questions or concerns.

Parental Involvement is strongly encouraged. The District is committed to providing a quality education for every student. When schools and parents form strong partnerships, all students' potential for academic success improves significantly. District will have programs, activities, and procedures for the involvement of parents in all of its schools with Title IA programs consistent with applicable federal law. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating students and will be incorporated in the Title I Plan. Please contact your child's school to get involved.

Steps to Resolution for Parents/Guardians

Relationships between parents/guardians and school personnel are important to the success of our school system. If conflict or misunderstandings occur, please seek to resolve the matter positively by the following:

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- 1) **Contact the staff member:** The most direct route to resolving an issue is to speak directly to the person involved.
 - 2) **Contact the Principal:** The principal in charge of each campus is responsible for the school's operation. If you are unable to resolve the issue by contacting the teacher, coach, sponsor, etc. directly, please contact the principal. If you have policy or procedure questions regarding the school, contact the principal.
 - 3) **Contact the Superintendent:** If concerns have not been resolved at steps 1 or 2, a call to the superintendent is appropriate.
 - 4) **Contact the Board of Education:** If conflicts cannot be resolved at any level in the school district, you may contact the administration office to request a hearing in front of the school board. If a board member has been involved in a conflict prior to the board hearing, he/she may not be able to participate in the meeting.
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Health Requirements

Drumright Public Schools is committed to student wellness. Drumright has a **TEAM Clinic**. Parents may give permission for students to have virtual medical visits with a physician while at school. Trained personnel at the school will meet virtually with the medical professional, parent and student to assist in keeping our students well. Permission forms are available at the schools. Please see: teamclinics.com

Parents are encouraged to share medical information with school staff that may assist educators in meeting the educational needs of children. Any child returning to school following a long-term illness or surgery will be asked to provide a release from a physician including any restrictions or accommodations needed.

Medication

Medication will only be given to students when the appropriate documentation has been completed and submitted to school personnel. Prescription and over the counter medication may only be given when the school has written directions from a physician and permission from a parent/guardian. Please see school administration for the appropriate forms to submit.

Students may self-administer prescription inhaled asthma medication, prescribed anaphylaxis medication and replacement pancreatic enzymes for treatment of cystic fibrosis when the school has the appropriate documentation.

Guidelines for Keeping a Sick Child Home

School is important, but a sick child should seek first to be well. Some guidelines for deciding if a child should stay home:

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- Temperature over 100 degrees
 - Vomiting or diarrhea
 - Rash (especially accompanied by fever)
 - Heavy nasal congestion or frequent cough
 - Contagious illness diagnosis
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Head Lice

If lice are found on a student parents/guardian will be contacted to pick up the student. All students sent home due to live lice are to be treated and return to school as soon as possible. Proof of appropriate treatment shall be presented to school officials before the student may return to school.

Immunization Requirements

Please refer to the Oklahoma State Department of Health website for the most up to date immunization information.

Transportation

Buses are provided by the school district as a privilege, and the privilege may be revoked for rules violations. Proper behavior is required for safety. Each bus has a specific route that must be adhered to and only students assigned to the specific bus may ride that bus. The school district must adhere to safety regulations with numbers of students on the bus and delivering students to the appropriate location. Changing buses to go to someone's home is not permitted. Parents/guardians are responsible to have students at the appropriate bus stop on time and pick them up on time. Bus rules will be distributed and signed by a parent/guardian.

Discipline

Student Code of Conduct

Students of Drumright Public Schools will conduct themselves with honor and integrity. Students will be respectful to others and held accountable for their actions. Schools will be safe environments.

Student discipline is progressive for the school year. Repeated or increased severity of misconduct will result in increasingly serious disciplinary action.

The code of conduct chart is adaptable to the age of the child. A kindergarten student may be viewed very differently than a twelfth grade student with the same conduct. Administrators will begin where deemed appropriate except where required by law. Student transfers may be revoked for violations. (Policy EB)

Possible Teacher/Team Interventions for Disciplinary Infractions

- Verbal correction/warning
- Call parents

- “Cooling off space” within the classroom
- “Cooling off space” in a **team member’s classroom** (shutdown)
- Change seating assignment
- Parent-teacher conference
- Confiscation of items that disrupt the educational process
- Behavior contract
- Withdrawal of privileges
- Proximity control
- Note behavior and consult with student at planning time
- Written apology by student
- Restitution for damages
- Referral to counselor and/or Office Discipline Referral (ODR) Documentation prior to sending to office

*Special Education students may have a BIP (Behavioral Intervention Plan). Communicate with the Special Education teacher and determine if one exists. If one does not exist, you may want to conference with the special education teacher to determine next steps.

Possible Administrative Interventions:

- Investigate alleged offense
- Allow due process
- Determine decision

Teachers will also have Classroom Management plans set up for each room that will further help students follow the rules to ensure a quality, peaceful learning environment for all students.

STATE LAWS PERTAINING TO SCHOOL CONDUCT

Sets penalties for possession, sale or purchase of illegal drugs and/or drug paraphernalia on school grounds at school functions or within 1,000 feet of schools or public parks, also prohibits smoking on school grounds both during and after school hours. Smoking tobacco or marijuana or vaping marijuana shall be prohibited in all educational facilities as defined in the 24/7 Tobacco-free Schools Act and as provided for in Section 1210.213 of Title 70 of the Oklahoma Statutes.

Drumright Public School District is a 24/7 Tobacco Free Campus.

The Board of Education understands the concerns of parents, educators, students and community members regarding the adverse effects of tobacco and secondhand smoke. We want to provide a safe and healthy environment for our students, staff and community and set the proper example for our students. Therefore, tobacco in any form will not be used by anyone, anywhere, anytime (including non-school hours) on school grounds, property, vehicles and during any school sponsored functions held on or off campus.

This policy is intended to improve the health and safety of all individuals using the schools. “Tobacco” is defined as cigarettes, cigars, pipe tobacco and all other kinds and forms of tobacco prepared in a manner to be suitable for chewing, smoking or both, and include e-cigarettes/vaping devices or any other product packaged for smoking or the simulation of smoking.

This regulation applies to employees of the school district, students, and visitors. This regulation also applies to all public school functions and any outside agency using the district facilities, including gyms and stadiums. This regulation is in effect 24 hours a day 7 days a week.

School Violations

Disruptive Behavior- Failing to follow the classroom rules and/or disrupting the educational environment resulting in being sent to the office.

1st offense- Time out in the office to discuss the action, note sent home to parent(s) **(Warning)**.

2nd offense- Parent called, **1 day ISS**.

3rd offense- Parent called, conference set up with parent, teacher, school counselor, **ISS for up to 3 days**.

4th offense- ISS or out of **school suspension up to 5 days**.

Insubordination- A student found to be disobedient to the authority of school personnel, and/or failing the directive of the personnel with just cause as determined by the principal, shall be subject to the following discipline.

1st offense- parent called, conference with all stakeholders **(Warning)**.

2nd offense- Parent called, **ISS up to 3 days**.

3rd offense- Parent called, ISS or out of **school suspension up to 5 days**.

Smoking/Non-Smokeless Tobacco/Vaping - Students found in violation of rules will be sent to the office.

1st offense - Parent called, **3 days ISS**.

2nd offense - Parent called, **5 days ISS**.

3rd offense - Parent, counselor, and principal conference set up, out of **school suspension up to 5 days**.

Dress Code Violation - Students found in violation of rules will be sent to the office.

1st offense - Time out in the office to discuss the action, parent called **(Warning)**.

2nd offense - Parent called, **1 to 3 days ISS**.

3rd offense - Parent called, conference set up with parent, school counselor, and principal, ISS or **out of school suspension up to 5 days**.

Cheating/Plagiarism- A grade of Zero for all work resulting from cheating/plagiarism for the student and any student that assisted the student to cheat.

1st offense- Parent called **(Warning)**.

2nd offense- Parent called, **1 to 3 days ISS**.

3rd offense - ISS or **out of school suspension up to 5 days**.

Obscenity/Profanity- Obscene materials including, but not limited to: illustrations, and or oral or written materials which are commercially or student produced are prohibited.

Profanity including, but not limited to: gestures, symbols, verbal, written, etc..., is prohibited at school or school sponsored activities.

1st offense- Time out in the office to discuss the action, parent called **(Warning)**.

2nd offense- Parent called, **1 to 3 days ISS**.

3rd offense- Parent called, conference set up with parent, teacher, school counselor, ISS or **out of school suspension up to 5 days**.

Food on Campus- Gum is not allowed on campus. Students can bring water to school if it is approved by the classroom teacher.

1st offense- Time out in the office to discuss the action, parent called **(Warning)**.

2nd offense- Parent called, **1 to 3 days ISS**.

3rd offense- Parent called, conference set up with parent, teacher, school counselor, **ISS for up to 5 days**.

4th offense- ISS or **out of school suspension up to 5 days**.

Skipping Class- Failure to attend class or leaving campus without checking out in the office. This includes hanging out in halls or the bathroom when you should be in class, as well as being late when returning from a specials such as resource room, band, PE or athletics.

1st offense- Time out in the office to discuss the action, parent called (**Warning**).

2nd offense- Parent called, **1 to 3 days ISS**.

3rd offense- Parent called, conference set up with parent, teacher, school counselor, **ISS for up to 5 days**.

4th offense- ISS or **out of school suspension up to 5 days**.

Arson- setting a fire on campus inside or outside the building

1st offense- **Expulsion for the remainder of the semester**

Vandalism- Maliciously breaking something that belongs to the teacher, school or another student.

1st offense-Parent, teacher and principal conference set up, **restitution**.

2nd offense- Parent, teacher and principal conference set up, **restitution, out of school suspension up to 5 days**.

Theft- Taking something that does not belong to you.

1st offense- Parent called, **return property or make restitution, ISS up to 3 days**.

2nd offense- Parent, teacher and principal conference set up, **return property or make restitution, out of school suspension up to 5 days**.

Assault and Battery- The definition of assault is the following: to make a physical attack on someone. This includes verbal threats of such an attack. Battery: means offensive, unconsented touching of another person. This includes fighting or throwing objects. Both actions will result in the same offense.

1st offense- Parent called, law enforcement notified, **Out of school suspension for 3 days**.

2nd offense- Parent, counselor, and principal conference set up, law enforcement notified, **Out of school suspension 5 days to long term**.

Weapons- The possession or use of any weapon during the time is in attendance at Drumright Public School, or in transit to school, on campus, or any school sponsored activity is strictly prohibited.

A weapon includes, but is not limited to, guns, rifles, pistols, shotguns, stun guns, daggers, knives, razors, razor blades, club, slap jacks, night sticks, any device which throws, discharges or fires objects, bullets or shells. Also anything that looks like a weapon.

1st offense – Parent, superintendent, counselor, and principal conference set up, **Out of school suspension 5 days to 12 months**. Law enforcement is notified.

**Drumright Public Schools
Student Parent Handbook
2022-2023**

I have read and understand the contents of the Student Parent Handbook for the 2022-2023 school year.

Student (Print)

Student (Signature)

Parent/Guardian (Print)

Parent/Guardian (Signature)

This form must be signed and returned to the principal of your child's school.
